



# CHARLES WESTON SCHOOL

## Coombs

**Procedure name:** Illness and Infectious Diseases Procedure

**Review date:** June 2021

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Under the Education and Care Services National Regulations an infectious disease is – “Any disease designated under a law of the relevant jurisdiction or by a health authority as a disease that would require a person with the disease to be excluded from an education and care service.”

If a staff member or member of the community advises the staff that a child at the preschool has contracted an infectious disease the following procedures should be followed:

- A sign identifying the infectious disease is placed at the entry to each preschool classroom.
- A note advising of the occurrence of an infectious disease is sent home to parents as soon as staff have been made aware of the occurrence. If a note is not possible, email or phone contact is made with all parents. The note will be accompanied by any relevant information available from ACT Public Health (<http://www.health.act.gov.au/datapublications/factsheets/communicable-diseases>) and will provide information regarding recommended exclusion periods.
- All interactions with parents and members of the community must consider the privacy of the child/ family concerned. Details concerning the health of individual children should not be divulged to other parties.
- Hand hygiene and Preschool Hygiene procedures should be followed for all equipment, books and puzzles in the preschool classrooms when an outbreak has occurred.
- A parent/carer of a child with a listed exclusion condition or a child who has been in contact with a listed exclusion condition must notify the school principal or principal carer as soon as possible.
- Some conditions must be notified by medical practitioners to the Chief Health Officer and others must be notified by the school principal to the Chief Health Officer. Staff should check the exclusions Schedule 1 in the ETD Infectious Diseases- Outbreak Procedures and Exclusion Periods Policy for details about notifications

**Regulation 88 and 168**

### **Related documents**

Preschool hygiene procedures

Hand Hygiene procedures

Recommended minimum exclusion periods posters

Signage for infectious diseases outbreak