



CHARLES WESTON SCHOOL

Coombs

ABN. 62 364 519 252

Preschool National Arboretum Visit

COST	\$15.00	Cost covers:	Transport & Program
Date	Monday 7 June 2021	Departure Time	9.30
		Return Time	1.00
Event Location	The National Arboretum– Forest drive Canberra, Molonglo Valley ACT 2611		
Transport	Children will travel to and from the Arboretum by QCity Transport		
Purpose	Preschool students will explore the Arboretum and take part in the 'Meet the Trees' program and be able to investigate the Pod Playground as part of our Inquiry into the contribution we make within a community.		
Organising Teacher	Mandy Wheelahan, Katherine Heritage		
Required	Children are asked to wear their school uniform including a hat and closed in shoes. Please provide morning tea in a labelled bag with your childs name and water bottle.		
Risk Assessment	A risk assessment for this activity has been completed and is available at the front office of Charles Weston School. Due to current COVID-19 restrictions we will not be requesting volunteers.		
Number of Attending Adults:	4	Number of Attending Students:	44
		Ratio:	1:11

**PLEASE COMPLETE AND RETURN TO THE FRONT OFFICE NO LATER THAN:
Wednesday 2nd June**

I consent to my child _____ in roll group _____ attending the **Preschool Arboretum Visit on Monday 7 June 2021.**

I have paid the full amount of **\$15.00**

PAYMENT METHOD (tick one): (Please see over for details on how payment can be made)

Cash/EFTPOS/Cheque:

Credit Card (Quickweb):

We have an **Excursion Medical Information and Consent Form** on file. Please note any information about current medical requirements and/or other needs of the child relevant to this excursion.

I have read all the information at the top and on the back of this permission form regarding this excursion and understand and consent what it contains:

Signature of Parent: _____



Pay in person with cash/EFTPOS
or cheque at the front office:

Correct amount would be appreciated as we do not
always have change.

Cheques are made payable to *Charles Weston School*.

Pay by Debit/Credit card:

Using Westpac Quickweb payment service.
Click on the *PAYMENT* tab on the school website:
www.charlesweston.act.edu.au

Fee Code - Arboretum

Please Note:-

Student Key – Usually the first 5 characters of the student's surname and first character of their given name

Family Key - Usually the first 5 characters of the family's surname and first character of their given name

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. A risk assessment for this activity has been completed and is available to view upon request.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

The school has made every effort to keep costs for this activity at a reasonable level. Financial assistance may be available to assist families who are not able to make the requested contribution. Please contact the Business Manager. If however there is insufficient total funding available to meet the cost of the excursion, regrettably we may not be able to proceed.

NOTE: Excursions are an optional enrichment activity and parents are expected to cover the costs incurred. If your child is not able to attend on the day, refunds may not be available for some or all of the costs.

The teacher in charge will make arrangements for the welfare of the student (including medical or surgical treatment) in an emergency. The costs associated with any emergency arrangement made by the teacher in charge will be met by the parents/guardians (free ambulance transportation only applies in the ACT).

The student will be under the authority of the school for the duration of the excursion and that the teacher in charge is authorised to return the student to the school at the expense of the parent/guardian if the teacher in charge considers that circumstances warrant such action and after contacting the parent.