



# CHARLES WESTON SCHOOL

## Coombs

**Procedure name:** Maintaining a Child Safe Environment (Nose wiping and head lice procedure)

**Review date:** August 2022

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### Nose Wiping Procedure

The preschool will minimise the spread and risks of infectious diseases between children, other children and preschool staff by ensuring nose wiping is conducted in an efficient way and according to recommended guidelines.

#### **All preschool staff will:**

1. Ensure that gloves, 'wet wipes' and disposable gloves are always in the stock cupboard and available at the preschool
2. Ensure gloves and disposable tissues are used by all staff to wipe children's noses
3. Actively teach children to sneeze using a tissue – or into their inner elbow if no tissue is immediately available
4. Teach children to wipe their own nose with a disposable tissue. If nasal secretions still remain on the face, staff to assist the child using commercially purchased 'wet wipes' (single child use) and ensure the wipes are disposed of properly in the bin
5. Teach children to dispose of tissues in the rubbish bin
6. Ensure both staff and children wash their hands after nose wiping or sneezing
7. Ensure visitors and students follow the procedure

### Deferring head lice Procedure

#### **All preschool staff will:**

- Encourage staff and families to be familiar with the recommendations and information provided in "Staying Healthy" as and when an outbreak is discovered within the preschool.

- Place a notification at the entry to the preschool, advising of the detection of Head lice within the preschool. Such signage will remain in place for no less than one week from the date of the last reported infestation

- Distribute a letter to families notifying them that head lice has been detected  
Contact families to collect their child where nits are visible.

- Actively work to reduce the spread of head lice by;
    - Following the strictest of hygiene procedures particularly in relation to laundering of linen and soft furnishings and hand washing
    - Exclude from the preschool, any person found to have live head lice in their hair until such time as an effective treatment has been undertaken
    - Provide current information on the treatment and control of head lice
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