



CHARLES WESTON SCHOOL

Coombs

ABN. 62 364 519 252

Preschool Green Shed Mugga Lane Visit

| | | | |
|------------------------------------|---|--------------------------------------|-----------|
| COST | \$6 | Cost covers: | Transport |
| Date | Friday 9 August 2019 | Departure Time | 10.00 |
| | | Return Time | 12.00 |
| Event Location | The Green Shed – Mugga Lane | | |
| Transport | Children will travel to and from the Green Shed by QCity Transport | | |
| Purpose | Preschool students will explore and learn about recycling, reusing materials. They will be given the opportunity to collect some items to bring back to school. | | |
| Organising Teacher | Ellen Baillie, Champa Kaluarachchi | | |
| Required | Children are asked to wear their school uniform and closed in shoes. Please provide a packed lunch box with morning tea, lunch and a water bottle. | | |
| Risk Assessment | A risk assessment for this activity has been completed and is available at the front office of Charles Weston School. | | |
| Number of Attending Adults: | 10 | Number of Attending Students: | 40 |
| | | Ratio: | 1:11 |
| | | Fee Code | PGREEN |

PLEASE COMPLETE AND RETURN TO THE FRONT OFFICE NO LATER THAN: Tuesday 6 August

I consent to my child _____ in roll group _____ attending the **Preschool The Green Shed, Mugga Lane visit on Friday 9 August 2019**

I have paid the full amount of **\$6.00** (FeeCode *PGREEN*)

PAYMENT METHOD (tick one): (Please see over for details on how payment can be made)

Cash/Cheque:

Bank Transfer:

Credit Card (Quickweb):

We have an **Excursion Medical Information and Consent Form** on file. Please note any information about current medical requirements and/or other needs of the child relevant to this excursion.

I have read all the information at the top and on the back of this permission form regarding this excursion and understand and consent what it contains:

Signature of Parent: _____



Pay in person with cash or cheque: Correct amount would be appreciated as we do not always have change.

Cheques are made payable to *Charles Weston School*.

Pay by Direct Credit: Bank transfer into the school bank account.
BSB: 032 -777
Account: 002650
Account Name: Charles Weston School Coombs
Reference: Student Surname &

Pay by Debit/Credit card: Using Westpac Quickweb payment service.
Click on the *PAYMENT* tab on the school website:
www.charlesweston@act.edu.au

Fee Code PGREEN

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. A risk assessment for this activity has been completed and is available to view upon request.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

The school has made every effort to keep costs for this activity at a reasonable level. Financial assistance may be available to assist families who are not able to make the requested contribution. Please contact the Business Manager. If however there is insufficient total funding available to meet the cost of the excursion, regrettably we may not be able to proceed.

NOTE: Excursions are an optional enrichment activity and parents are expected to cover the costs incurred. If your child is not able to attend on the day, refunds may not be available for some or all of the costs.

The teacher in charge will make arrangements for the welfare of the student (including medical or surgical treatment) in an emergency. The costs associated with any emergency arrangement made by the teacher in charge will be met by the parents/guardians (free ambulance transportation only applies in the ACT).

The student will be under the authority of the school for the duration of the excursion and that the teacher in charge is authorised to return the student to the school at the expense of the parent/guardian if the teacher in charge considers that circumstances warrant such action and after contacting the parent.

FEE CODE PGREEN